

Oncology Training & Development Committee

Meets quarterly and reports to the Oncology Executive Committee

Terms of Reference

The Oncology Training & Development Committee (T&DC) will work as a group to support the training and development needs of all staff and students across the whole department and champion career development. The T&DC meets quarterly and is responsible for:

- Identifying development needs across all staff and student types in the Department
- Establishing a programme of learning and development opportunities for all members of the Department
- Promoting training, development, and educational opportunities
- Evaluating learning and development provision in the Department

It will do this by:

- Interacting directly with staff and students, through working groups, on the development and monitoring of training and development activities
- Making recommendations to the Oncology Executive Committee regarding the provision of personal, professional and career development opportunities within the Department.
- Providing feedback to the committee with regards to training and development activities

Reporting

The T&DC will report to the Oncology Executive Committee and communicate with colleagues in the Department via student and staff facing publications and events. It will work closely with the Oncology Athena SWAN Self-Assessment Team to progress the Department's aims and objectives with regards to equality and diversity.

Membership

Members sit on the T&DC for a 2-year term. All members of the T&DC are expected to contribute in some way to the team and are encouraged to attend events organised by the team. They will act as training and development champions within the Department.